

TO: Senator
FR: Kerry

RE: Intern Lecture Series
November 6, 1991

*You will be meeting with about 250-300 Capitol Hill interns.

*You have met with summer interns in the past. There had been no previous winter intern lecture series, because of the belief there weren't enough Senate interns.

*The program was put together at the suggestion two interns in the RLO--Dan Jett and Sean Cash. You should thank them, and also thank Nancy Crawley, from the Sgt. of Arms Office who is in charge of logistics.

*Under the program, there will be two speakers a month. You are the first one, and Senator Mitchell will speak later in the month.

*They have requested very brief opening remarks about recent Senate actions and the coming agenda, and then a Q&A period.

*Would you like to have Dan and Sean walk over to Dirksen with you?

Yes _____

No _____

Wed, Nov 6
10:00 a.m.

October 9, 1991

TO: Senator Dole
FROM: David Wilson ^{DW} Sean Cash
SUBJECT: Intern Speaking Program: Update

This morning, intern Sean Cash and I met with Nancy Crawley of the Senate Sergeant at Arms Office to begin planning an intern speaking program for the fall and winter school terms. The Senate Sergeant at Arms Office is eager to get involved and I think that they will be a tremendous resource for getting this program off the ground. The Sergeant at Arms Office will handle all the logistics (i.e., notifying all offices, reserving rooms, etc.), while our interns will be responsible for selecting speakers. There will be two speakers per month.

The Sergeant at Arms Office would like this to be a bi-partisan program and seeks both your and Senator Mitchell's sponsorship or support. Ms. Crawley will seek Senator Mitchell's support. Additionally, we thought it would be appropriate for the two Leaders to be the first two speakers. Regardless of Senator Mitchell's support, would you be willing to speak at the first seminar on either November 6th or 7th? Yvonne said these dates are open. Senator Mitchell would speak the following week. Because there are 700 known interns on the Hill, I would expect a crowd of at least 100 persons.

~~OPTIONS~~

~~Would you be a sponsor?~~

~~YES~~ _____

~~NO~~ _____

~~Would you be willing to speak?~~

~~Yes~~ _____

~~NO~~ _____

If "YES," would you prefer

Nov 6th, Wednesday _____

or

Nov 7th, Thursday _____

250 people
David will
be there

speak 5-10 min.