News from Sen active cliections at the Robert J. Dole Archive and Special Collections, Please contact us with any questions or comments: http://dolearchive.ku.edu/





(R - Kansas)

SH 141 Hart Building, Washington, D.C. 20510

FOR IMMEDIATE RELEASE MONDAY, DECEMBER 10, 1984 CONTACT: WALT RIKER, SCOTT RICHARDSON (202) 224-6521

JO-ANNE COE TO BE SECRETARY OF SENATE

WASHINGTON -Incoming Majority Leader Bob Dole announced today that Jo-Anne L. Coe is his choice to become the Senate's chief administrative officer beginning next year. One of the five elected officers of the Senate, the upper body will vote on Dole's selection when Congress returns on January 3.

Ms. Coe has been a long-time top aid to Senator Dole and for the past eight years has served as his Administrative Director.

"I am pleased to announce this selection. Jo-Anne has worked for me for 17 years both here in Washington and on the campaign trail, and has been a valued and trusted assistant. She's an outstanding individual who knows Capitol Hill and has a strong background in administration. I've known her for a long time and can say she will ably serve all members of the Senate," Dole said.

Jo-Anne Coe has spent 17 years in politics, beginning in 1967 with then-Congressman Bob Dole. She became officer manager and later Administrative Director for Dole when he was elected to the Senate in 1969.

The wide-ranging duties of the office include the hiring and supervision of bill clerks, floor reporters and Senate parliamentarian; the operation of the Senate library and historian's office; registration of lobbyists and education of Senate pages; and the administration of salaries, expenses and other financial operations of the Senate. About 200 persons are under the jurisdiction of the Secretary.

Ms. Coe also was an administrative assistant to the General Counsel of the Commodity Futures Trading Commission from 1975-1976. In 1976, she served as an administrative assistant for the Vice-Presidential campaign of President Ford and Senator Dole, and was the Deputy Campaign manager for the Kansas Republican's Presidential bid in 1980.

Her father is Roy L. Johnson, a retired four-star Admiral who was Commander-in-Chief of the Seventh Fleet and Commander-in-Chief of the Pacific Fleet.

Jo-Anne Coe has a daughter who is currently living in England where she is married to a Conservative Member of the House of Commons.

If elected, Ms. Coe would be the 24th Secretary of the Senate, but the first woman to ever hold that post.